



Eastern Oregon Border Board

Eastern Oregon Border Economic Development Board Small Business Signage Grant Application

WHAT: Business owners will receive a grant of up to \$15,000 to help fund the design, purchase, and installation of a commercial sign on eligible properties in the Border Region. This grant is a 2:1 match, with EOBB contributing \$2 for each \$1 of application contribution to the funding of the project.

WHO: Oregon-based business owners with fewer than 25 employees. Qualifying projects must:

- be exterior, permanent, and result in a publicly visible improvement,
- be compliant with the grant program's design guidelines and applicable codes and ordinances, and
- exceed \$500.

Ineligible properties include:

- tax delinquent properties,
- property in litigation, condemnation, or receivership,
- property owned by a non-profit or otherwise property tax exempt, and
- properties on which taxes are being paid but have non-profit use, such as schools, charities, clubs, organizations, etc.

Applicants must confirm approval by property owner.

WHERE: To be eligible, properties must be located within the urban growth boundary or urban growth reserve and/or city limits of Adrian, Nyssa, Ontario, and Vale

WHY: The Eastern Oregon Border Economic Development Board is committed to improving the vitality of the Eastern Oregon Border Region. Incentivizing improvements to visible businesses helps improve the region's image, its businesses, and its competitiveness with Idaho.

HOW: Complete the application and return to Emily Conlon at eoborderboard@gmail.com or mail to Eastern Oregon Border Board, Attn: Emily Conlon, PO Box 218, Ontario OR 97914. Please include color photographs of existing conditions, documentation to illustrate the visual impact of the proposed project upon completion, and quote(s) from licensed contractor, including detailed information about the scope of work, cost, and schedule. Once reviewed and approved by the board, receipts are to be presented for reimbursement.

WHEN: Application cycle is open NOW! Applications will be reviewed on a monthly basis.



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Small Business Signage Grant Application

| Applicant Information | |
|-----------------------|--|
| Organization Name: | |
| Applicant Name(s): | |
| Project Location: | |
| Phone: | |
| Email: | |

| Property Owner (if different from above) | |
|--|--|
| Name: | |
| Address: | |
| Phone: | |
| Email: | |

| Project Budget | |
|--|-----------------|
| Matching Funds contributed by applicant | \$ _____ |
| Request from EOBB 2:1 match | \$ _____ |
| Total Project Cost | \$ _____ |

Only expenses committed to and incurred *after* grant approval will be eligible.

Please attach:

- 1) Color photographs of existing conditions.
- 2) Documentation to illustrate the visual impact of the proposed project upon completion.
- 3) At least one quote from licensed contractor, including detailed information about the scope of work, cost, and schedule.
- 4) Confirmation that the project location's property taxes are paid in full.

| General Certification |
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I certify to the best of my knowledge all information, contained in this document and any attached supplements, is valid and accurate.

Signature

Date

| Property Owner Approval: |
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|--------------------------|

Signature

Date